

**Minutes of the February 17, 2011 Meeting
Of the Board of Directors of the Akron Digital Academy**

A meeting of the Board of Directors of the Akron Digital Academy was held on February 17, 2011 at the Akron Board of Education, 70 N. Broadway, Akron, Ohio.

In Attendance: Gerald Holland, David James, Fred Lewis, Ellen McWilliams (departed at 4:17 p.m.), Edward Pfeiffer, William Romano, Donna Ryckman, Fredric Schuett, LaShawn Terrell, Fred Tolbert (arrived at 4:10 p.m.), Dr. Sajit Zachariah; Todd Adkins, Treasurer; Catherine Hunt, Secretary.

Excused: Laraine Duncan, Barbara Meacham

The meeting was called to order at 4:05 p.m.

Resolution To Appoint New Board Member

Upon a motion duly made and seconded the Board unanimously approved the following Resolution:

WHEREAS, the Board of Directors of the Akron Digital Academy is an independent entity and the sole governing authority; and

WHEREAS, the Akron Digital Academy Board of Directors is normally composed of seven (7) members; and

WHEREAS, there is a vacancy on the Board of Directors created by a resignation; and

WHEREAS, there is a need to fill the vacant position to restore the Board of Directors to seven (7) members,

NOW THEREFORE BE IT RESOLVED that the Akron Digital Academy Board of Directors names the following individual to serve on the Board of Directors: Dr. Sajit Zachariah, Associate Dean, College of Education, The University of Akron.

Approval of Previous Minutes

The minutes of the Board Meeting of January 13, 2011 were approved.

Treasurer's Report

Upon a motion duly made and seconded the Board unanimously approved the Treasurer's Report for the month of January 2011 (copy attached).

Budget Review

Board members reviewed an Income Deficit Projection (by Month) report. Current projections indicate a possible deficit of \$380,325.00 at FY11 year-end.

Minutes of the February 17, 2011 ADA Board of Directors Meeting

Executive Director Recommendations

Upon a motion duly made and seconded the Board unanimously approved the following Executive Director's Recommendations:

Item 1 I wish to recommend authorization for payment of the following purchase orders:

1. P.O. # 2828 for Mary Taylor, Auditor for \$10,000.00
2. P.O. # 2834 for Multi-Vendor for DSL payments for \$105,000.00
3. P.O. # 2854 for Open Systems for \$6,755.40

Item 2 I wish to recommend approval of a change order for PO #2764 for \$30,000.00 for I.D.E.A.S.

Resolution To Adopt A Student Admission Policy

Upon a motion duly made and seconded the Board unanimously approved the following Resolution:

WHEREAS, the Ohio Department of Education, Office of Community Schools, requires charter schools to adopt a policy regarding admission of students who reside outside the district in which the school is located; and

WHEREAS, the policy will comply with admissions procedures specified in Section 3314.06 of the Ohio Revised Code and the sole discretion of the Board of Directors; and

WHEREAS, the Akron Digital Academy has enrolled students from districts adjacent to the district where the school is located; and

WHEREAS, copies of previous resolutions are not available,

NOW THEREFORE BE IT RESOLVED that the Akron Digital Academy Board of Directors agree to permit enrollment of students who reside in any other districts in the state.

Resolution To Authorize Contract Negotiations with Focus School Software, LLC.

Upon a motion duly made and seconded the Board unanimously approved the following Resolution:

WHEREAS, it is necessary for the Akron Digital Academy (ADA) to be able to capture, track, analyze and report student and staff data; and

WHEREAS, the current information system is out of date and no longer meets the data needs of ADA; and

Minutes of the February 17, 2011 ADA Board of Directors Meeting

WHEREAS, ADA has been working with RNR Consulting to identify current and future data needs; and

WHEREAS, RNR Consulting has identified data base providers that meet the information system needs of ADA,

NOW THEREFORE BE IT RESOLVED that the Akron Digital Academy be authorized to negotiate a contract with Focus School Software, LLC, 475 Central Avenue, Suite #202, St. Petersburg, FL 33701, regarding procurement of their Data Base System.

Executive Director's Comments

The appointment of a new Board Member is the perfect opportunity to review Board responsibilities. Fred Schuett will review a brief topic at each meeting to provide information for effective Board leadership. The following topics were reviewed at this meeting:

- An excerpt from the Bricker & Eckler, LLP Community School Alert, January 2010 which speaks to the independent status of community schools.
- A questionnaire entitled "Rate Your Charter School Governing Board".

Old Business

Nothing reported.

New Business

ADA staff members gave brief departmental updates (complete presentations attached).

Board Member Comments

Q. Is the budget deficit typical for this time of year? (Dr. Sajit Zachariah)

A. The ADA budget is closely monitored in terms of revenue versus expenditures. In December 2010, three (3) positions were eliminated and selected staff hours were reduced. ADA staff will ensure that the school year ends with a balanced budget.

Q. Does the ADA staff have opportunities for input at the State or national level? If not, staff should secure positions on such committees. (Mr. Gerald Holland)

A. State mandates do not allow for discussion. However, various offices at the Ohio Department of Education do seek comments and opinions and ADA provides input. ADA is a member of the Ohio Association of Public Charter Schools who advocates for charter schools and provides input to the legislature. ADA staff also attends the National Charter School Convention to keep abreast of topics of interest to charter schools.

Minutes of the February 17, 2011 ADA Board of Directors Meeting

Q. What was the outcome of the Rube Goldberg competition? (Mr. Fred Tolbert)

A. Akron Digital was third in the voting process. However, the ADA machine was the only one to perform without assistance.

Adjournment to Executive Session

Pursuant to Section 121.22 (G) (1), Mr. David James moved that the Board recess into executive session for the purpose of discussing the employment and compensation of a school official. Mr. James asked Fred Schuett to excuse himself from the Executive Session.

Reconvene Into Regular Session

Let the record reflect that the Board of Directors for Akron Digital Academy has just completed the Executive Session portion of the meeting.

The Board reconvened at 5:28 p.m.

Adjournment

Upon a motion duly made and seconded, the Board adjourned at 5:30 p.m.

Respectfully submitted,

Catherine E. Hunt
Secretary

Signed by:

Fredric W. Schuett
Executive Director
Akron Digital Academy