

**Minutes of the November 18, 2010 Meeting
Of the Board of Directors of the Akron Digital Academy**

A meeting of the Board of Directors of the Akron Digital Academy was held on November 18, 2010 at the Akron Board of Education, 70 N. Broadway, Akron, Ohio.

In Attendance: Gerald Holland, David James, Fred Lewis, Ellen McWilliams, Barbara Meacham, Edward Pfeiffer, Donna Ryckman, Fredric Schuett, LaShawn Terrell, Fred Tolbert; Todd Adkins, Treasurer; Catherine Hunt, Secretary.

Excused: Laraine Duncan, William Romano

The meeting was called to order at 4:05 p.m.

The minutes of the Board Meeting of October 28, 2010 were unanimously approved.

Treasurer's Report

Upon a motion duly made and seconded the Board unanimously approved the Treasurer's Reports for the months of April through October 2010 (copies attached).

Budget Review

Based on current enrollment and revenue figures, Fred Lewis reported that budget projections indicate a possible deficit of \$602,930.00 (calculated on November 2010 results). To offset this deficit, ADA is undergoing a review and reorganization and has instituted staff cuts (3 positions) and a reduction in work hours (32 positions). A review of all purchase orders is also underway. Staff will continue to monitor the budget and provide an update to Board Members in January 2011.

Executive Director Recommendations

Upon a motion duly made and seconded the Board unanimously approved the following Executive Director's Recommendations:

Item 1 In August 2006, the Akron Digital Academy agreed to adhere to Akron Public Schools' policies whenever reasonable and practical with the exception of policies covering Ohio Revised Code statutes from which community schools are exempt. In order to have policies that accurately reflect the current state of the law, the following policies have been reviewed and/or revised and are presented for approval:

- 3331 – Reduction in Force
- 5517.01 – Anti-Bullying Policy
- 5517.01 – Anti-Bullying Administrative Guidelines

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- Item 2 I wish to recommend authorization to enter into a 5-year lease agreement with Crossroads Land Company (335 S. Main Street, Akron, 44308) in the amount of \$337,260.00.
- Item 3 I wish to recommend authorization to enter into a 1-year lease agreement with First Apostolic Faith Church (790 Easter Avenue, Akron, 44307) in the amount of \$27,000.00.
- Item 4 I wish to recommend authorization to enter into a 1-year lease agreement with Goodyear Heights United Methodist Church (1690 Hillside Terrace, Akron, 44306) in the amount of \$24,500.00.
- Item 5 I wish to recommend authorization to enter into a 3-year lease agreement with Kaiser Hall Revival Group (325 S. Main Street, Akron, 44308) in the amount of \$35,750.00.
- Item 6 I wish to recommend authorization for payment of the following purchase orders:
1. PO # 2626 Metro Regional Transit for \$10,000.00 for bus passes.
 2. PO # 2654 Scholastic Education for \$40,300.00 for Read 180 licenses.
 3. PO # 2657 Individual Development and Education Achievement Services for \$24,900.00 for professional development.
 4. PO # 2660 Holt McDougal for \$10,957.27 for books for grades 6-8.
 5. PO # 2665 Houghton Mifflin Harcourt for \$6,938.09 for math books for grades 2-6.
 6. PO # 2667 Metro Regional Transit for \$10,000.00 for bus passes.
 7. PO # 2675 CDW G Inc. for \$45,166.64 for IT equipment.
 8. PO # 2676 Hertz Furniture Systems for \$21,359.20 for new furniture for office/program relocations.
 9. PO # 2681 NuThought, LLC for \$16,440.00 for IT support.
 10. PO # 2683 Crossroads Management Company for \$15,000.00 for janitorial services.
 11. PO # 2684 Goodyear Heights United Methodist Church for \$24,500.00 for lease.
 12. PO # 2685 Crossroads Management Company for \$240,093.00 for lease.
 13. PO # 2686 First Apostolic Faith Church for \$27,000.00 for lease.
 14. PO # 2687 Metro Regional Transit Authority for \$50,000.00 for bus passes.
 15. PO # 2688 Ampco System Parking for \$10,500.00 for monthly parking.
 16. PO # 2690 Pitney Bowes Purchase Power for \$15,000.00 for postage.
 17. PO # 2691 Zayo Enterprise Networks LLC for \$38,300.00 for phone/internet service.
 18. PO # 2692 Config.Com, Inc. for \$18,000.00 for student connections.
 19. PO # 2694 Daniel Sarver for \$15,000.00 for electrical contractor.
 20. PO # 2695 Crossroads Management Company for \$29,500.00 for moving expenses.
 21. PO # 2701 Barbara J. Shyjka for \$16,243.20 for janitorial services.
 22. PO # 2702 OfficeMax Inc. for \$51,185.82 for supplies.
 23. PO # 2715 ComDoc for \$24,792.00 for copiers.
 24. PO # 2716 Akron Public Schools for \$400,000.00 for reimbursement of salaries/fringes.

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25. PO # 2734 Ulmer & Berne, LLP for \$11,100.00 for legal services.
26. PO # 2739 Hertz Furniture Systems for \$12,831.10 for furniture.
27. PO # 2753 Kaiser Hall Revival Group LLC for \$44,685.50 for lease.
28. PO # 2760 RNR Consulting for \$13,866.67 for IT consultation.
29. PO # 2763 CWD G Inc. for \$56,286.70 for software.
30. PO # 2764 Individual Development and Education Achievement Services for \$53,000.00 for professional development.
31. PO # 2770 Achieve 3000, Inc. for \$16,825.00 for software.
32. PO # 2771 ALEKS Corporation for \$23,500.00 for software.
33. PO # 2775 Odyssey Ware for \$120,000.00 for software.
34. PO #2821 RNR for ADA Student Information System (SIS) Selection and Implementation Contract for \$145,000.00.

Item 7. I wish to recommend approval of the following change orders:

1. Change order to PO #2405 Pitney Bowes for \$5,000.00 for postage.
2. Change order to PO # 2695 Crossroads Management Company for \$18,046.64 for moving expenses.
3. Change order to PO # 2734 Ulmer & Berne LLP for \$26,100.00 for legal services.

Unfinished Business

At the Board meeting of October 28, 2010, the Resolution to offer Cash in Lieu of a Defined Health Plan was tabled. Fred Schuett offered a motion to withdraw the Resolution at this time. The motion was seconded by Fred Tolbert and unanimously approved.

New Business

ADA staff members gave brief departmental updates (complete presentations attached).

The Board adjourned at 4:55 p.m.

Respectfully submitted,

Catherine E. Hunt
Secretary

Fredric W. Schuett
Executive Director
Akron Digital Academy